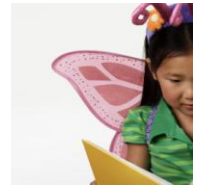




CDA Training Registration Form

Althea Penn, m.ed.adm., Educational Consultant



Please print and complete all information.

STUDENT NAME: _____

Social Security Number (Last four digits): _____ Date of Birth: _____

STREET ADDRESS: _____ CITY _____

ZIP _____ PHONE NUMBER: _____ FAX NUMBER: _____

E-MAIL _____

EMPLOYER NAME: _____

SUPERVISOR NAME: _____ TELEPHONE: _____

STREET ADDRESS: _____ CITY _____

ZIP _____ PHONE NUMBER: _____ FAX NUMBER: _____

WEBSITE _____

TYPE OF CENTER: SCHOOL/CENTER ____ GROUP DAY CARE ____ FAMILY DAY CARE ____

Registration \$330.00 X # of Participants \$ _____ = \$ _____

Late registration add \$45 after December 23, 2011

Please sign below after reading the following important information:

Registration payment must be received with this form except when paying by credit card.

Make checks payable to Penn Consulting and mail to: Penn Consulting P. O. Box 49254 Atlanta, GA 30359

We accept Visa and MasterCard. Credit card information:

_____ Visa ____ MasterCard ____

Expiration date: _____ CVC No. (on back of card) _____

Authorized Signature _____ Date _____

Please note there is 3% processing fee for credit card payments. Please ensure the name and zip code above match the credit card billing information. This may delay processing.

Cancellations/Substitutions: If you cancel your registration up to ten business days before the course begins, your registration fee will be refunded less a \$30 service charge. Cancellations and substitutions must be made in writing (email acceptable). Registration may be transferred to a later session date once.

Withdrawal: Child development instructors may choose to withdraw a student if the student does not meet the course requirements. Students are urged to consult with their instructor or an advisor before making schedule changes. A student is not eligible for any refund if (1) the student fails to formally withdraw in writing; (2) the student is suspended for disciplinary reasons; (3) the student resigns when a disciplinary action or honor code violation is suspected (including plagiarism).

Tax Deduction: The expenses incurred for ongoing professional development are tax deductible, when completed to maintain or improve professional skills. Your accountant can provide details.

Questions? Contact Althea at 678.557.8684 or pennttraining@yahoo.com

Signature _____ Date _____ Check or m.o. # _____